Ohio High Intensity Drug Trafficking Area

2019 Training Schedule

Derek Siegle, Executive Director
Eric Brown, Deputy Director
Mary Beth DePasquale, Training Coordinator
“The mission of the Training Initiative is to improve the ability of the Ohio HIDTA to counter drug trafficking. Selective training opportunities, provided in support of HIDTA initiatives and law enforcement agencies within the HIDTA, will contribute directly toward accomplishing this objective. This will be achieved by providing timely, relevant training that will enhance the knowledge, skills and performance of all participating Ohio HIDTA law enforcement and support personnel.”

General Information: The Ohio HIDTA  
984 Keynote Circle  
Brooklyn Heights, Ohio 44131  
Phone: (216) 739-3502  
Fax: (216) 739-3518

Training Information: Mary Beth DePasquale, Training Coordinator  
216-739-3502  
marybeth.depasquale@ohiohidta.org

ADDITIONAL LAW ENFORCEMENT CLASSES WILL BE ADDED THROUGHTOUT THE YEAR - PLEASE WATCH FOR FUTURE EMAILS OR VISIT OUR WEBSITE AT:

WWW.OHIOHIDTA.NET

Registration can also be completed online!
<table>
<thead>
<tr>
<th>Event Description</th>
<th>Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mexican Drug Cartel Investigations</td>
<td>Ohio HIDTA</td>
<td>March 7 - 8, 2019</td>
</tr>
<tr>
<td>(NCTC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Witness Testimony</td>
<td>Ohio HIDTA</td>
<td>April 1 - 2, 2019</td>
</tr>
<tr>
<td>(INIA)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mid-Level Narcotics Investigations</td>
<td>Ohio HIDTA</td>
<td>April 10 - 11, 2019</td>
</tr>
<tr>
<td>(NCTC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Networking in Criminal Investigations</td>
<td>Ohio HIDTA</td>
<td>May 9 - 10, 2019</td>
</tr>
<tr>
<td>(NCTC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Investigations for Narcotics</td>
<td>Independence Civic Center</td>
<td>May 13 - 14, 2019</td>
</tr>
<tr>
<td>(INIA)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Search &amp; Seizure</td>
<td>Independence Civic Center</td>
<td>May 20, 2019</td>
</tr>
<tr>
<td>(PLE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Police and Minority Relations</td>
<td>Ohio HIDTA</td>
<td>May 21, 2019</td>
</tr>
<tr>
<td>(PLE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patrol Officer Drug Investigations</td>
<td>Independence Civic Center</td>
<td>June 10-11, 2019</td>
</tr>
<tr>
<td>(PLE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic Narcotics Investigator</td>
<td>Ohio HIDTA</td>
<td>June 24 - 28, 2019</td>
</tr>
<tr>
<td>(NCTC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trauma Management</td>
<td>Ohio HIDTA</td>
<td>July 8 - 9, 2019</td>
</tr>
<tr>
<td>(NCTC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spanish for Law Enforcement</td>
<td>Franklin County Sheriff’s Academy</td>
<td>July 9 - 11, 2019</td>
</tr>
<tr>
<td>(Steve Gaenzle)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trauma Management</td>
<td>Ohio HIDTA</td>
<td>July 10 - 11, 2019</td>
</tr>
<tr>
<td>(NCTC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overdose Death Investigations</td>
<td>Ohio HIDTA</td>
<td>July 29 - 30, 2019</td>
</tr>
<tr>
<td>(PLE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basic Surveillance Techniques</td>
<td>Ohio HIDTA</td>
<td>August 7 - 8, 2019</td>
</tr>
<tr>
<td>(TFO Scott Payne)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interview &amp; Interrogation Techniques</td>
<td>Independence Civic Center</td>
<td>August 22 - 23, 2019</td>
</tr>
<tr>
<td>(PLE)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Mexican Drug Cartel Investigations

Mexican drug trafficking organizations are impacting communities in nearly every city in the United States. In 2011, Mexican drug cartels operated in 39 states across the country. This problem can no longer be viewed as a “border issue.” The majority of the drugs distributed and consumed in the U.S. originate in Mexico. In an effort to aggressively target drug trafficking organization, law enforcement officials need to understand how the Mexican drug war impacts local cities in the U.S. on a daily basis. The drug cartel leaders have strategically formed relationships with American gangs to flood our communities with illicit drugs. This relationship has caused great concern for law enforcement agencies in the U.S. It is imperative that law enforcement officials gain a true understanding of the “Mexican Cartel & American Street Gang Connection.” This course does not focus on statistical data or other information easily obtained through online searches regarding Mexican drug cartels. The information presented is based on the instructor’s unique experience in conducting long-term undercover operations, wire-tap intercepts, and debriefings of suspects directly linked to various Mexican drug cartels.

Upon successful completion of the course, students will be able to:

- Recognize U.S.-based cartel structure and regional controls
- Apply investigative procedures to solve “hits” in American cities
- Recognize Mexican drug cartel/American Hispanic street gang connections
- Recognize patterns used by street gangs under the direction of Mexican drug cartels
- Recognize the “Drug Trafficking Pyramid” from street level to supply source
- Recognize cartel bribery methods and counter-surveillance techniques
- Perform financial investigations to dismantle an operation
- Identify smuggling routes, phony fronts, and concealment methods
- Recognize different levels of informants and the benefits of wire taps
- Identify safety concerns of undercover operations and various infiltration techniques
- Present investigations to grand juries for prosecution
- Identify violent encounters between cartels and U.S. law enforcement

Course Dates & Times: (2 days) March 7 - 8, 2019
8:00 am – 4:00 pm
Ohio HIDTA
984 Keynote Circle
Brooklyn Heights, OH 44131
**Witness Testimony**

Witness Testimony is a two day class that combines lecture sessions with single person and small group activities. The first day is primarily composed of lecture sessions. The morning sessions include defining what a witness is under federal and state law, proper subject matter for a witness testimony, the importance of resumes and proper preparation for subject matter testimony. The afternoon session includes what witnesses can rely upon for stating their opinion, common strategies for presenting witness testimony and potential problem areas for law enforcement witnesses during cross examination. Day two is composed of practical exercises including resume construction / modification and mock direct and cross examinations based upon hypothetical fact patterns provided to the students.

The fundamental goals of this class are:

- Ensure that students have a solid understanding of law concerning expert witnesses
- Understand the limits of expert witness opinions
- Be able to articulate an admissible persuasive expert witness opinion based upon hypothetical subject matter provided in the class.

**Course Dates & Times:**

- (2 days)
- 8:00 am – 4:00 pm
- April 1 - 2, 2019
- Ohio HIDTA
- 984 Keynote Circle
- Brooklyn Heights, OH 44131

**Mid-Level Narcotics Investigations**

This course focuses on drug cartels, money laundering, complex conspiracy cases, and interstate/international wiretap cases. Students will learn how to identify, target, infiltrate, and prosecute drug organizations that often go undetected. Concepts utilized by federal agencies to dismantle interstate narcotic traffickers will be presented to show how the same concepts can be utilized by local and state police officers to dismantle mid-level narcotic dealers flooding communities with drugs.

**Upon successful completion of the course, students will be able to:**

- Conduct multi-defendant drug conspiracy cases
- Prepare investigations for federal prosecutions
- Utilize various types of electronic surveillance equipment
- Identify common "over acts" involved in drug conspiracies
- Understand the advantages of federal prosecutions vs. state prosecutions
- Calculate federal sentencing ranges using federal guidelines
- Prepare and initiate Organized Crime Drug Enforcement Task Force (OCDETF) investigations
- Testify more effectively in federal and state court
- Implement firearm law violations as overt acts in drug conspiracies
• Communicate more effectively with prosecuting attorneys while conducting mid-level investigations
• Initiate long-term undercover operations

**Course Dates & Times:**
8:00 am – 4:00 pm
April 10 - 11, 2019
Ohio HIDTA
984 Keynote Circle
Brooklyn Heights, OH 44131

**Social Networking in Criminal Investigations**

There is a strong emphasis on the technology skills needed to conduct narcotics investigations. Those skills include tracking online communication and using online social networking portals (Snapchat, Facebook, Twitter, etc.) as investigative and analytical tools. Beginner and experienced students will identify information available on various sites and explore the currently overlooked and underused value of integrating that information into criminal investigations and criminal intelligence analysis.

**Upon successful completion of the course, students will be able to:**
• Be familiar with the operation of the largest sites, to include Myspace.com, Facebook.com, Instagram.com, Snapchat, Xanga.com, Myghetto.com, Photobucket.com, Flickr.com, Youtube.com, Stickam.com, Twitter.com, and LiveJournal.com, and other avenues such as Dodgeball, Helio, and AirG; Internet Relay Chat, Usenet, and fserve VIDoIP (Video over Internet Protocol); bluesnarfing; and podsleuping. Understand how narcotic traffickers use online social networks to interact, conceal their identities, select victims, and conduct illegal drug activities.
• Know what information is available from social networking sites through subpoenas and warrants.
• Interpret email headers, identify ownership of Web sites, and locate Internet service providers.
• Identify current software tools available to law enforcement to investigate social networks, including tracking software.
• Develop and maintain undercover social network identities.
• Identify and safely seize digital storage media, computer storage devices, and mobile communication devices (i.e., smart phones).
• Practice preserving the publicly viewable portions of a suspect’s social networking site in a forensically sound manner.

**Course Dates & Times:**
8:00 am – 4:00 pm
May 9 - 10, 2019
Ohio HIDTA
984 Keynote Circle
Brooklyn Heights, OH 44131
Financial Investigations for Narcotics Cases

This course is designed to educate investigators on how to conduct practical concurrent and parallel financial investigations while running a narcotics investigation. This course will educate the investigators on money laundering techniques and how to investigate these offenses, as well as investigative resources that can be easily utilized. Further the student will learn the methods in which to document their investigation for prosecution, to include flow charts, time lines and other reporting techniques. The student will be provided with interactive involvement in investigative scenarios that have been taken from real investigations that have been worked to successful completion.

Course Dates & Times: (2 days) May 13 - 14, 2019
8:00 am - 4:00 pm Independence Civic Center
Willow Room
6363 Selig Drive
Independence, OH 44131

Advanced Search and Seizure

Topics Covered:
- Understanding the 4th Amendment
- Up-to-date Court Rulings Regarding Search & Seizure
- Search Warrant Exceptions
- Vehicle Searches
- School Searches
- Warrantless Search of Cell Phones
- Search Warrant Preparation
- Penal Interest Search Warrants
- Anticipatory Search Warrants
- Overcoming “Knock & Announce” requirements
- Seiz Warrant Suppression Hearings
- Dangers of Search Warrant Execution
- Working with Prosecutors
- Scenario-based Exercises
- From search Warrant Affiant to Prison (Dangers of Inaccurate Information)

Search and Seizure case law is consistently changing in the United States and this directly impacts law enforcement officers’ ability to legally conduct searches during criminal investigations, pedestrian encounters, and traffic stops. All law enforcement officers are familiar with the words of the 4th Amendment of the U.S. Constitution. In theory, this should be an easy principle to follow; however, it is one of the most challenging parts of real world policing. Thousands of cases are lost every year across the country due to illegal searches by law enforcement. This one-day training course will provide officers with the most up-to-date court rulings impacting search and seizure. Officers will not only get a refresher on the 4th Amendment and search warrant exceptions, but a practical application will be applied. Real
world scenarios will be presented in class to encourage discussions. Often, classes become divided on whether an example was a “good search” or “bad search.” Officers will learn from the scenarios and are better prepared to answer the tough questions in court if a warrant is challenged. Far too often officers rely heavily on the buzzwords “consent to search,” “officer safety,” “plain view,” or “protective sweep,” believing that using this terminology alone grants them the right to search and/or seize items during a lawful encounter. However, when questioned in court, the officers fail to articulate on the buzzwords creating reasonable doubt in the eyes of the Judge or Jury. This course provides sound search and seizure techniques that will aid officers in building a solid case supported by evidence. Officers will also learn how to draft penal interest search warrants, anticipatory search warrants, and techniques to overcome the “Knock & Announce” requirements. Over the past several years, dozens of law enforcement officers have been sent to prison because of falsifying search warrant affidavits. Case studies will be presented to show officers how taking shortcuts in search warrant affidavits can lead to unemployment and felony convictions.

Course Dates & Times: (1 day) May 20, 2019
8:00 am – 4:00 pm Independence Civic Center
Pin Oak Room
6363 Selig Drive
Independence, OH 44131

Police and Minority Relations

Topics Covered:
- Identifying & Understanding the Problem
- Overview of Movements/Protests
- Preparation for Hostile Encounters
- Tactical De-escalation Techniques
- Understanding DOJ Consent Decree
- Racial Profiling
- Communicating More Effectively with Minorities
- Building Community Trust
- True Officer Safety Consideration
- DOJ Principles for Promoting Police Integrity

Police & Minority relations will only improve through realistic, up-to-date training, dealing with the issues head on. This one day course will help officers identify & understand the problem, communicate more effectively with minorities, ensure compliance with federal & state laws, prepare for hostile encounters, and continue to engage in proactive policing without jeopardizing their safety. Across the United States, police commanders and community leaders have engaged in numerous meetings to help heal and strengthen the relationship between law enforcement and minorities. Although these efforts have made positive gains, it is the front line patrol officer & supervisor who are at the greatest risk of a hostile encounter. This course is not designed to create an atmosphere of passive or reactive policing. When that approach is taken, the criminals win and wreak havoc in the community. In addition, it creates a more dangerous environment for
police officers. This course will focus on bridging the gap between law enforcement and minorities, while maintaining smart, aggressive strategies to deal with those that choose to violate the law.

Course Dates & Times: (1 day)
8:00 am – 4:00 pm
May 21, 2019
Ohio HIDTA
984 Keynote Circle
Brooklyn Heights, OH 44131

Patrol Officer Drug Investigations

Topics Covered:
- Understanding Drug Dealer Mindset
- Drug Identification
- Field-Test Procedures
- Responding to Drug House Complaints
- Search and Seizure Case Law
- Knock & Talk Operations
- Consent Searches
- Vehicle Stops & Terry Frisks
- Concealment Methods
- Uniformed Foot Surveillance
- Report Writing
- Courtroom Testimony
- Violent Encounters with Armed Drug Dealers

Drug-related crimes are impacting every community across the United States. Law enforcement agencies devote a tremendous amount of resources to combat illegal narcotic activity. Uniform patrol officers are in a prime position to target drug offenders. From the drug addict, to the upper-level dealers, patrol officers must be prepared to handle these unpredictable criminals. There are various techniques and tactics that patrol officers can utilize to be more effective at arresting drug violators. The officers must be familiar with basic drug identification as well as search and seizure case law. Knock & Talk operations, when conducted properly, can be a very successful tactic to combat illegal narcotic trafficking. Officers must receive proper training and understand the limitations of knock & talks for this tactic to be effective. All too often, drug dealers are arrested, prosecuted, and found “not guilty” due to poor report writing or officer testimony in court. Concealment methods used by drug dealers are becoming extremely complex. Information will be presented to identify hidden compartments and common places drug dealers attempt to conceal contraband. Detecting unusual driving behavior within seconds as a vehicle passes by can be a hard concept to recognize. Understanding of behavioral analysis is essential for all officers both in the field and during a criminal investigation. Officers will only get one opportunity to assess the suspect before deciding to conduct a vehicle stop; therefore, it is imperative to educate oneself further on human behavior. Proper report writing, and courtroom testimony are necessary to secure a conviction and send the drug violator to prison. Officers will receive tips for testifying along with terminology that should be included in drug arrest reports.
After attending this course, patrol officers will have the resources and training to seize larger quantities of drugs, firearms, and U.S. currency.

**Course Dates & Times:** (2 days)  
June 10 - 11, 2019  
Independence Civic Center  
Pin Oak Room  
6464 Selig Drive  
Independence, OH 44131

**Basic Narcotics Investigator**

This course provides students with an overview of the narcotics investigation process. Topics will include most current constitutional drug law, commonly abused drugs, confidential informants and sources, investigative strategies, undercover operations, marijuana grow operations, clandestine methamphetamine labs, evidence collection and admissibility, searches, children living in dangerous drug environments, and liability issues. This course will be accomplished entirely in the classroom. This course is also directed towards the officer with limited or no experience for narcotics investigation.

Upon successful completion of the course, students will be able to:
- List and identify the most commonly abused drugs and their origin, street value, manufacture, packaging, and smuggling.
- Describe development, use, and control of confidential informants and confidential sources.
- Identify seizable assets.
- List and describe various investigative strategies to include controlled buys, hand-to-hand buys, surveillance, conspiracy, and domestic interdiction.
- Describe undercover operation planning, operation, risks involved, legal issues, and reporting and documentation.
- Describe marijuana growing operations, methods, and indicators.
- Describe clandestine lab operations, methods, and indicators.
- List and describe aspects of evidence collection and admissibility in court.
- Describe procedures and legal issues concerning searches.
- Give a brief overview of agency and taskforce relationships.
- Describe the role of law enforcement in dealing with children living in dangerous drug environments.
- List and describe liability and ethics issues relating to narcotics investigations.

**Course Dates & Times:** (5 days)  
June 24 - 28, 2019  
Ohio HIDTA  
984 Keynote Circle  
Brooklyn Heights, OH 44131
**Trauma Management (25 student maximum for each course)**

This military-led familiarization course is designed to provide law enforcement officials with an overview of trauma management techniques that can be executed as a team or by individual providers. In addition to instruction on select types of trauma and treatment, first responders are also taught to consider “big picture” aspects such as mental aspects of trauma management, triage, care under fire, collection, evacuation, and communication. The course culminates in a final exercise that uses all lessons learned via several scenarios where students demonstrate treatment, support, and leadership techniques.

**Upon successful completion of the course, students will be able to:**

- Explain the mental readiness required and mental considerations that must be taken by team leaders, team members, and individual providers when initiating, managing, and terminating emergency trauma care to include post-event considerations.
- Describe the indicators and complications associated with penetrating trauma, burns, blasts, bleeding, shock, and environmental trauma.
- Demonstrate the skills required to treat casualties within the scope of training.
- Demonstrate the planning and execution of care under direct and indirect fire.
- Establish and secure a Casualty Collection Point (CCP), and securely lift/move casualty(ies) from the trauma site to the CCP.
- Establish a secure communications plan within the limits of available resources.

**Course Dates & Times:**

(2 days)  
8:00 am – 4:00 pm  
July 8 - 9, 2019  
Ohio HIDTA  
Brooklyn Heights, OH 44131

AND

(2 days)  
8:00 am – 4:00 pm  
July 10 - 11, 2019  
Ohio HIDTA  
Brooklyn Heights, OH 44131

**Spanish for Law Enforcement - Level 1 (35 student maximum)**

This Spanish language course is sought after throughout the country. There are more Spanish speakers in the world than English speakers. This class is a dynamic and practical 24 hour Spanish language training designed for Patrol Officers, Criminal Investigators and other first responders. Officer safety and the ability to have basic Spanish communicative skills are paramount. Through this course of training, the student will be able to read, write and speak Spanish in three verb tenses. Topics covered are: traffic stops/felony stops; drug investigations/terminology; assault and robbery investigations and more. Moreover, danger expressions and weapon terminology will be stressed to the students. Additionally, the course of training will include true to life scenarios performed by each student, facilitating Spanish language skills to be used on the street. Training will incorporate the dynamics of the Latino family, Latino celebrations and understanding the composition of Latino names. **Prior knowledge**
This course is instructed by law enforcement for law enforcement. All aspects of this course are created and instructed to better assist law enforcement to conduct better investigations and have sharper survival skills.

Course Objectives: Upon completion of this course, the student will have a working knowledge of the Spanish language. Each student will be able to read, write and speak Spanish in three verb tenses, past, present and future tense. Each student will have a basic knowledge of how to conjugate verbs and speak in various tenses to conduct basic investigations in the Spanish language. Students will have a greater grasp of understanding the composition of Latino names and surnames and how to effectively run names through NCIC with greater success.

Course Outline:
- Assault Investigation
- Arrest Commands
- Basic Interview and Interrogation
- Basic Spanish grammar
- Danger Expressions
- Domestic Violence Investigation
- Hispanic Culture
- How to tell time in Spanish
- Mexican Drug Underworld and associated Icons
- Officer Safety
- Street Drug Identification
- Suspect/Victim Description
- Traffic Stops/Felony Stops
- Weapons Identification

Course Dates & Times: (3 days)
8:00 am – 4:00 pm
July 9 - 11, 2019
Franklin County Sheriff’s Office Training Academy
6373 Young Road
Grove City, OH 43123

Overdose Death Investigations

Topics Covered:
- Opioid Crisis
- Primary Drugs Causing Overdoses
- Federal Drug Conspiracy Laws
- Toxicology Overview
- Processing/Securing the Crime Scene
- Challenges/Interviews/Lack of Cooperation
- Proactive Investigations
Drug-related overdose cases are increasing at an alarming rate across the United States. From the heroin epidemic to the fentanyl crisis, communities are experiencing the deadly effects of illicit drugs. Unfortunately, criminals that often supply the drugs that cause the overdoses, often evade prosecution. One of the primary challenges for law enforcement officers assigned to conduct overdose death investigations is the lack of cooperation from witnesses and/or the victim if he or she is not deceased. As a result, the cases are rarely prosecuted. This two-day training course is designed to equip law enforcement officers with the tools necessary to successfully conduct and prosecute and drug-related overdose cases.

**Course Dates & Times:**
(2 days) 
8:00 am – 4:00 pm  
July 29 - 30, 2019  
Ohio HIDTA  
Brooklyn Heights, OH 44131

**Basic Surveillance Techniques**

This two day course provides both classroom instruction and practical exercises involving stationary, mobile and foot surveillance. This class will cover surveillance terminology and techniques utilized by surveillance teams and will address the common pitfalls that arise while conducting surveillance operations. Students will be provided countless examples of surveillance situations and will be given the opportunity to apply the concepts learned. This class will provide officers and detectives with the knowledge to enhance surveillance techniques and ultimately strengthen criminal cases resulting in the successful prosecution of individuals.

**Course Dates & Times:**
(2 days) 
8:00 am – 4:00 pm  
August 7 - 8, 2019  
Ohio HIDTA  
Brooklyn Heights, OH 44131

**Interview and Interrogation Techniques**

**Topics Covered:**
- Up-To-Date Case Law Impacting Interrogations
- Interview vs. Interrogation
- Establishing Rapport
- Developing Case-Specific Themes
- Proper Room Setup
- Admission vs. Confession
- Prosecutor Expectations
- Consequences for Improper Technique

Law enforcement officials responsible for conducting criminal investigations are involved in the objective search for the truth in every facet of an investigation, including
interviews and interrogations. Investigators must provide prosecutors with several items that meet the legal and ethical requirements for admission in court. Interview and interrogation techniques are becoming highly scrutinized by the courts as well as members of the jury. Unfortunately, police agencies across the United States have neglected to provide up-to-date training on interview and interrogation tactics which have caused major problems for not only the departments, but for investigators as well. Investigators will also be presented with up-to-date case law regarding current issues surrounding interviews and interrogations. This two-day training course is designed to provide investigators with the necessary skills to obtain information through interviewing and interrogation in an ethical and legal framework. Investigators will learn the difference between interviews and interrogations, methods for establishing rapport, developing case-specific themes, proper room setup, the difference between an admission and a confession, and techniques to ensure the interview is conducted in a legal manner. Numerous case studies will be discussed as well as audio/video of past interrogations to help demonstrate the techniques presented.

Course Dates & Times: (2 days)  
8:00 am - 4:00 pm

Independence Civic Center
Red Oak Room
6363 Selig Drive
Independence, OH 44131
There is no registration cost for the classes in this brochure. Please fill out one registration form for each person and each class.

PLEASE PRINT CLEARLY:

Course Name: ___________________________ Course Date: ______________

Training Location: ___________________________________________________________________________________

ALL CLASSES BEGIN AT 8:00 A.M. UNLESS OTHERWISE INSTRUCTED

Name of Registrant: ____________________________________________________________

(Last Name) (First Name)

Agency Name: _________________________________

Agency Address: _________________________________

(Streets Address)

____________________________________________________________(City, State, Zip Code)

Telephone Number: ___________________________ Cell Number: ______________

Email: ___________________________ Fax Number: ___________________________

(REQUIRED)

Please include your contact information so we can contact you if there is a change to your class.

Are you a member of a HIDTA Task Force? If yes, please indicate which task force:

__________________________________________________________

SUPERVISOR APPROVAL AND SIGNATURE IS MANDATORY

Supervisor Approval: ___________________________ Date: ______________

Supervisor Telephone Number: ___________________________ Date: ______________

If you cannot attend a class, PLEASE email or call to cancel. Thank you.

Fax completed form to: (216)-739-3518 OR email to marybeth.depasquale@ohiohidta.org

OR register online at www.ohiohidta.net

If you have any questions, please call Mary Beth at (216) 739-3502.